



womanspace

WEDDING CONTRACT

CONTACT INFORMATION:

Renter's Name _____

Spouse's Name _____

Address _____

City/State/Zip _____

Phone [cell • landline] _____

E-mail _____

RENTAL INFORMATION:

Whole Campus Rental - \$200/hour \$200 x _____ Hours = _____

- Private use of whole campus for desired number of hours
- Chairs for 100 people (Tables available to rent for \$10 each)

Ceremony & Reception Package - \$2,000

- 12-hour Whole Campus Rental
- Chairs and tables for 100 people

Additional 8-foot tables \$10 x _____ Tables = \$ _____

EVENT DETAILS:

Date: _____

Time: _____ to _____

Estimated Event Attendance: _____

CLEANING FEES:

Renter agrees to return the rented area to its original order before leaving the premises.
If the area is not left in good order, a cleaning fee of \$50 will be retained by Womanspace.

RENTAL COST:

Total Facility Cost (Package or Total Hourly) \$ _____

50% Deposit of Total Facility Cost \$ _____ must be made to Womanspace to hold event date.

Remaining Balance (including cleaning deposit and table rentals) of \$ _____ must be paid to Womanspace by _____.

Renter Signature _____ Date _____

Womanspace Signature _____ Date _____